

Libraries Collections

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1. TITLE

Libraries Service Collections

2. OBJECTIVE

To guide the development of Glen Eira Libraries collections.

3. DEFINITIONS AND ABBREVIATIONS

Term	Meaning
N/a	

4. POLICY

- 4.1 Council provides a range of physical and digital collections to suit the requirements, needs and interests of the Glen Eira community in regard to information, leisure, learning and literacy.
- 4.2 Qualified Glen Eira Libraries staff select materials appropriate to a broad range of information needs and interests. Materials that are of a specialised, academic or technical nature are generally not included.
- 4.3 Qualified Glen Eira Libraries staff make choices within budgetary guidelines as to the purchase of materials and their location within the branch network. Materials or formats may be rejected on the basis of cost.
- 4.4 Glen Eira Libraries abide by legislation which includes legislation applicable to censorship, music recordings, and console game and film classifications.
- 4.5 Formats selected will be appropriate to the level of usage expected for each type of collection. Some may need to be able to withstand a high level of usage.
- 4.6 Formats selected will also take into account the most widely available technologies, current and anticipated usage and special needs of community members with a disability or impairment.
- 4.7 Publishing trends and market availability may influence choice of material and format.
- 4.8 Collections in languages other than English are maintained in accordance with local demand and usage patterns.

- 4.9 Glen Eira Libraries reserves the right to accept or decline offers to donate material.
- 4.10 The collections are subject to ongoing evaluation by qualified Glen Eira Libraries staff in respect of usage, currency, relevance and physical condition. Materials may be withdrawn from the collections when they are no longer required.

5. HUMAN RIGHTS CHARTER COMPATIBILITY

This Policy has been assessed as being compatible with the *Charter of Human Rights and Responsibilities Act 2006*.

6. ASSOCIATED DOCUMENTS

N/a

7. REFERENCES/RESOURCES

Australian Library and Information Association www.alia.org.au

Charter of Human Rights and Responsibilities Act 2006 (Vic)