

Glen Eira Libraries and Learning Centres

Conditions of use: internet access and computer use

It is a condition of use of the public computers (PC) and internet access available at the Glen Eira Libraries and Learning Centres that all users must read and accept the following conditions. A breach of these conditions may result in withdrawal of computer and internet access privilege or termination of library membership.

General conditions:

- PC and internet access is available to library members and approved guests aged 18 years and over
- Library members must return or renew overdue loans before using the library's PCs or wireless network
- Library members must have \$10.00 or less in charges on their membership card before using the library's PCs or wireless network (with payment to be made on the next visit to a library)
- Materials displayed on the screen (whether a library PC or personal device) must be appropriate to a public access site: access will be immediately terminated if, in the opinion of library staff, this is not the case
- Software may automatically prevent access to certain sites, file types and protocols
- Users are responsible for complying with copyright requirements
- Parents/guardians are responsible for monitoring access to the internet by children under the age of 18
- Printing is not available from the wireless network
- It is the responsibility of wireless users to ensure they connect to the library wireless network. Council is not responsible for any costs incurred by users who connect to other service providers.

Library PCs:

Glen Eira Libraries provides computers for all members of our community to use. To ensure as many people as possible have access:

- Full-service library PCs must be booked in advance; a booking can be made up to seven days in advance
- Booked sessions will be for 55 minutes starting on the hour, or 15 minutes for the express PCs
- Bookings will be forfeited 10 minutes past the booked time
- Library members may have only one active booking at a time
- Only the person whose name is on the library card that the PC has been booked under may use that PC. If a person books a PC using another person's library card, they will be asked to vacate that PC
- If a person cancels more than one PC booking per day, they will be barred from booking a PC for one month.

- It is recommended that daily usage be limited to two hours per person. In busy times, Glen Eira Libraries reserves the right to cancel subsequent bookings made by people who have already exceeded a two-hour window that day.
- More than one person per PC is permitted at one time. However, where use causes distraction to others, library staff reserve the right to limit access
- Users are responsible for the costs of printing as per charges determined by Glen Eira City Council: users are required to pay for every copy printed and must complete printing before their session ends
- Optical disk drives must only be used for disks labelled "Library use only", available from library staff

Security of information and data loss:

- The user acknowledges that the use of public computer and wireless networking facilities such as those offered by Glen Eira Libraries, carries a high risk of loss of data or data corruption due to viruses, network failure, computer failure, loss of internet connectivity and other causes and the user accepts that use of the library PCs or wireless network is undertaken entirely at the users risk
- Glen Eira Libraries staff may be able to provide basic support for library PCs and internet access, but cannot provide detailed technical support for wireless devices
- Wireless users are responsible for the operation and security of their own devices and data; not all wireless devices will be compatible with the wireless network
- Under no circumstances shall Glen Eira City Council, its officers, employees, Councillors or agents, be liable for any direct, indirect, incidental, exemplary or consequential loss or damage (including, but not limited to, loss or corruption of data, loss or interruption of use, loss of profits, or adverse impact on the use, condition or safety of equipment) however caused and on any theory of liability (including negligence or otherwise) arising in any way out of the use of library PCs or accessing or attempting to access the internet whether via the wireless network or otherwise, even if Glen Eira City Council has been previously advised of the possibility of such damage.